



Road Course Rental Application

Organization / Renter			# of Participants	# of Spectators
Primary Contact Person			Vehicle Type(s) Cars / Motorcycles / Karts	
Billing Address			Is this a competition event? Yes / No	
City	Province	Postal Code	Track configuration Full / East / West	
Daytime Telephone	Cell Phone	Email	Proposed rental dates	
Describe event format				

This application is divided into three main sections, allowing us to evaluate 1) your motorsport event management experience; 2) composition of your group of drivers/riders and their experience level; and 3) your ability to staff the track with trained personnel capable of dealing effectively with logistics, security, and emergencies or incidents. Comprehensive answers are required.

Section 1: Motorsport Event Management Experience

1) Please provide details about the last five (5) motorsport events you managed or hosted:

	Date of Event	Motorsport Venue & Type of Event	# of Drivers /Riders	# of Spectators	Venue Contact Person	Venue Phone #
Most Recent						
Least Recent						

2) Your event insurer will require that you designate a Chief Decision Maker who is accessible on site, with the authority to move within established policies, procedures and criteria for action. Who will be designated as your Chief Decision Maker?

Chief Decision Maker	Daytime Telephone	Cell Phone	Email
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If your designated Chief Decision Maker has not performed this role at Castrol Raceway, please attach your Chief Decision Maker's motorsport resume and/or credentials.

Is your Chief Decision Maker also an event participant? Yes / No

If Yes, who will perform this role if the Chief Decision Maker role is involved in an incident?

Alternate Decision Maker	Daytime Telephone	Cell Phone	Email
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Section 2: Composition of Your Driving/Riding Group

3) Please describe the road course driving/riding experience level of your group _____

4) Please describe your driver/rider accreditation, licensing and/or vetting process _____

5) A "novice" driver/rider is defined as less than 4 previous road course driving/riding events in the past 2 years. Will you have novice drivers/riders attending your event? Yes / No

If Yes, please describe how you will provide training to novice drivers/riders, the experience

level of your instructor pool, and your sign-off criteria _____

6) What minimum level of personal protective equipment will be required of drivers/riders?

7) What vehicle inspection protocols will be in place? (Please attach sample inspection forms)

8) Will any participants be driving convertible or open cockpit vehicles? Yes / No

If Yes, what minimum level of rollover protection will be enforced and how will you deal with a participant who arrives without meeting the minimum requirement?

9) Will any event participants be driving SUVs, SAVs, trucks, vans or other high center-of-gravity vehicles? Yes / No

If Yes, please provide details _____

10) Will you provide Castrol Raceway with a list of participating drivers/riders not less than 14 days prior to your event? Yes / No

Will you accept registrations on site (a.k.a. walk-ups)? Yes / No

If Yes, please describe how you will evaluate experience and credentials of walk-up registrants

Section 3: Site Logistics, Safety, Emergencies and Incidents

11) All events require personnel on site that are capable of providing emergency medical attention to participants in the event of an incident. Events with 6 or more driving/riding participants require an ambulance on site at all times that the track is hot. How will you provide this?

12) All events require a safety vehicle equipped with firefighting equipment, the ability to tow and/or remove a damaged vehicle from the track, and the ability to clean up spills. Events with 10 or more driving/riding participants require a dedicated safety crew. How will you provide this?

13) Events with 6 or more participants on track simultaneously require a method of managing track entry and communicating forward track conditions and hazards to drivers/riders. Typically this is provided by trained trackside marshals equipped with motorsport flags and in constant radio contact with the Chief Decision Maker, safety crew, and medical personnel. The minimum number of marshals is three (3) for full track events; two (2) for west or east track events. How will you provide this?

14) Spectator events require a comprehensive plan dealing with site and track security, as well as contingencies like sudden weather change and/or lightning that may require event cancellation or site evacuation. Please attach a copy of your plan, including your duty of care hierarchy and escalation plan should an incident exceed your capability to respond.

15) Will you require an additional setup window, takedown window, timing equipment, tent(s), or any other logistics that may require the involvement of Castrol personnel or affect other renters? *(Note: one (1) hour is allotted between rentals to allow for setup and takedown/cleanup).*

16) Will there be outside vendors or food service providers associated with your event? Yes / No
If Yes, please describe vendors, setup window, takedown window, power requirements, etc..

17) Will alcohol be served or permitted at your event? Yes / No

18) Will your event run outside of daylight hours? Yes / No

If Yes, please attach your detailed plan for lighting hot track and work areas (the pits and paddock), communication with drivers/riders when visual communications are ineffective, spectator/crowd control, site security, and emergencies (such as landing the STARS helicopter in darkness).

Declaration: I attest that this application to rent Castrol Raceway facilities accurately and completely represents all material details pertaining to the planned event(s), and that should material details change I will advise Castrol Raceway within 24 hours. I acknowledge that omissions or material changes to event format may result in Castrol Raceway revoking approvals and cancelling events.

Name (please print)

Signature

Date